Memo to File

February 16, 2015

Re: Unique credentials to teach Speech (Veronica Williams)

Education: BA English; Sul Ross State University-Rio Grande College

MEd Engish; Sul Ross State University-Rio Grande College

During the fall 2013 semester, SWTJC encountered the resignations of two full-time Speech instructors. One of the resignations occurred mid-semester, while the other completed the fall 2013 semester. The search for full-time replacements was initiated, however the positions took a considerable amount of time to fill. In the fall 2013 semester, Veronica was hired to teach English 1301 and proved herself to be an effective instructor and communicator. Based on this teaching experience and her availability, she was approved to teach Speech 1311, Introduction to Speech, as a temporary assignment for the spring 2014 semester.

Evaluated by: Cheryl Sanchez, Ed.D.

Dean of the College of Liberal Arts, SWTJC